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James A. Carder
Director
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MEMORANDUM

TO: State Agencies
FROM: OA/Division of Accounting
DATE: June 4, 2003
RE: Purchase Order Rollover Reports

Due to technical difficulties experienced Monday during the nightly cycle the reports Outstanding Purchase Orders (OFN118R1) and Outstanding Purchase Orders for Continuous Appropriation Types (OFN118R2) that were posted to MOBIUS on Tuesday morning were incomplete. We have posted corrected reports to MOBIUS today. Please use these corrected reports to complete the PORL process.

Please distribute this information to all applicable staff in your agency. If you have any questions, please contact your Agency Customer Service Coordinator (ACSC). Your ACSC will contact OA, Division of Accounting Customer Service desk if necessary.

CN:tv/purchaseorderrolloverreports